

**PGS 001**



**SOKOINE UNIVERSITY OF AGRICULTURE**

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Our Ref:	RPGS/A/30/Vol.XI	Our Date	
Your Ref:		Your Date	

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Dear Applicant,

**APPLICATION OR YOUR ENQUIRY ON ADMISSION FOR POSTGRADUATE STUDIES**

This is to acknowledge receipt of your letter/fax/e-mail dated  
.....in which you are applying for admission to  
pursue.....  
.....  
.....  
degree programme at this University during .....academic  
year.

Enclosed herewith please find: **Application forms** and **fees structure** for your information and necessary action.

You are kindly requested to send the following application material to enable the University process your application in time.

- (a) **Three** copies of dully filled **“Application forms”** Attached.
- (b) **Three** endorsed true copies of all relevant **Academic Transcripts**
- (c) **Three** copies of all relevant **Degree Certificates**
- (d) **Three** recent passport size photographs with your name printed on the back of each photograph.
- (e) **Referee reports:** Please contact two persons who are prepared to act as

your referees on your behalf and request them to fill the attached referee forms.

- (f) For applicants for PhD studies attach a concept Note of intended research work.

You are kindly advised to attach to the filled application forms an open Postal Order or Telegraphic Money Order of value equivalent to US\$40 (*for foreigners*) or Tshs.20,000/= (*for residents*) as application fee to the Directorate of Research and Postgraduate Studies, P.O. Box 3151, Chuo Kikuu, Morogoro, Tanzania.

Please note that you must submit your application forms plus the fee on time to avoid delays in processing your application.

Yours sincerely,

**For Director**