

SOKOINE UNIVERSITY OF AGRICULTURE



GUIDE FOR ONLINE APPLICATION

The guide assume that you have scanned copies of bank pay slip for the application fees, scanned copy of academic certificates required in *jpg* or *pdf* file formats.

Steps:

1. Visit Sokoine University of Agriculture (SUA) website using the web address www.suanet.ac.tz and then look for and click on “Online application” link.

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Teaching Timetable | Staff Mail | SUASIS | Join Google Scholar | Our Staff in Google Scholar | **Online Application** | TacciRe

VISION: To become a centre of excellence in agriculture and allied sciences


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Applications for admission into higher degrees for the academic year 2014/2015

Extention of Students Registration

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Announcements

2. Fill in the “Online Application Form” with all the information required as shown below and then click the button “Register”.



Sokoine University of Agriculture Student Information System

M E N U

Apply

Program Qualifications

Online Application Form

Payment Fee application documents.pdf

O Level No.*

First name*

Middlename

Surname*

E-Mail*

Password*


Apply For*

Qualification Mode*

- You will get login information (as show below) which includes username and password to be use for the following application steps. Record such information and keep in safe place as you will be using them all the time you access SUASIS (SUA Student Information System). Then click on the text “Click here” to proceed with applications.

Your Registration is Successful With a username of S0101/0007/2013 and a password of churia use [Click Here](http://https://www.suasis.suanet.ac.tz/index.php) <http://https://www.suasis.suanet.ac.tz/index.php> to finish/proceed with the application. This information is also send to your email address

- Now enter the username and password into the login form shown. Remember to write username and password as provided.



Sokoine University of Agriculture
Student Information System(SUASIS)

User Name*

Password*

- Then, enter other basic information in the form show below to include sex, marital status, date of birth, birth place, your sponsor, request for accommodation within the university hostels and don't forget to upload your photo, academic transcript and academic certificates by clicking the respective “browse” buttons. Then click the button “Update”.

Sokoine University of Agriculture
Student Information System

User Manual | Web Mail |

MENU

- My Account
- Other Information
- Select Program
- Schools Attended
- Grades Attained
- Password Change
- Logout

Please enter your basic Information

Applicant No: AA00000000053

First Name*: Hamisi

Middle Name: S

Surname*: Mwenda

Sex: Male

Marital Status: Single

Disability: Yes

Program Category: Diploma

Birth Date:

Birth Place:

Your Sponsor: --Select--

Will you require Accomodation

Upload Photo: Browse... No file selected.

Country of Birth: --Select--

Citizenship: --Select--

Upload Certificate: Browse... No file selected.

Upload Transcripts: Browse... No file selected.

Version 02.00.00: OUT/SUA

- Then, you will be sent to the form to enter address, next of kin and employers information as shown below. When done click “Save” button

Sokoine University of Agriculture
Student Information System

User Manual | Web Mail |

MENU

- My Account
- Other Information
- Select Program
- Schools Attended
- Grades Attained
- Password Change
- Logout

Please fill your physical address Information

Full Address: P.O. Box 3100

Mobile No.: 0712001001

Email Address: smwenda@ahoo.com

Next of Kin

Next of Kin: Juma Hamisi

Occupation: Teacher

Relationship: Father

Full Address: P.O Box 3100

Mobile No.: 0712300000

Employers Information

Employer:

Full Address:

Mobile No.:

Email Address:

Save Reset

- Then, you will automatically be sent to the form to select the program of your choice by clicking in the arrow as shown below. Please select them in the order of preference. When done click “Save” button

Sokoine University of Agriculture
Student Information System

[User Manual](#) | [Web Mail](#) |

Please select Program of your choice

Choice of Degree Programmes in ranking manner

First Choice* --Select--

Second Choice --Select--

Third Choice --Select--

Save Reset

Choice of Degree Programmes in ranking manner

First Choice* --Select--

Second Choice --Select--

Third Choice

- Certificate In Information Technology
- Diploma in Information Technology
- Diploma in Laboratory Technology
- Diploma in RAIM
- Diploma in ILS
- Dipl. AH

8. Then, use the form below to enter school and/or colleges you have attended as shown below. Once done click “Save” button.

Record updated successfully ...

Enter School and Colleges you have attended

Schools Attended

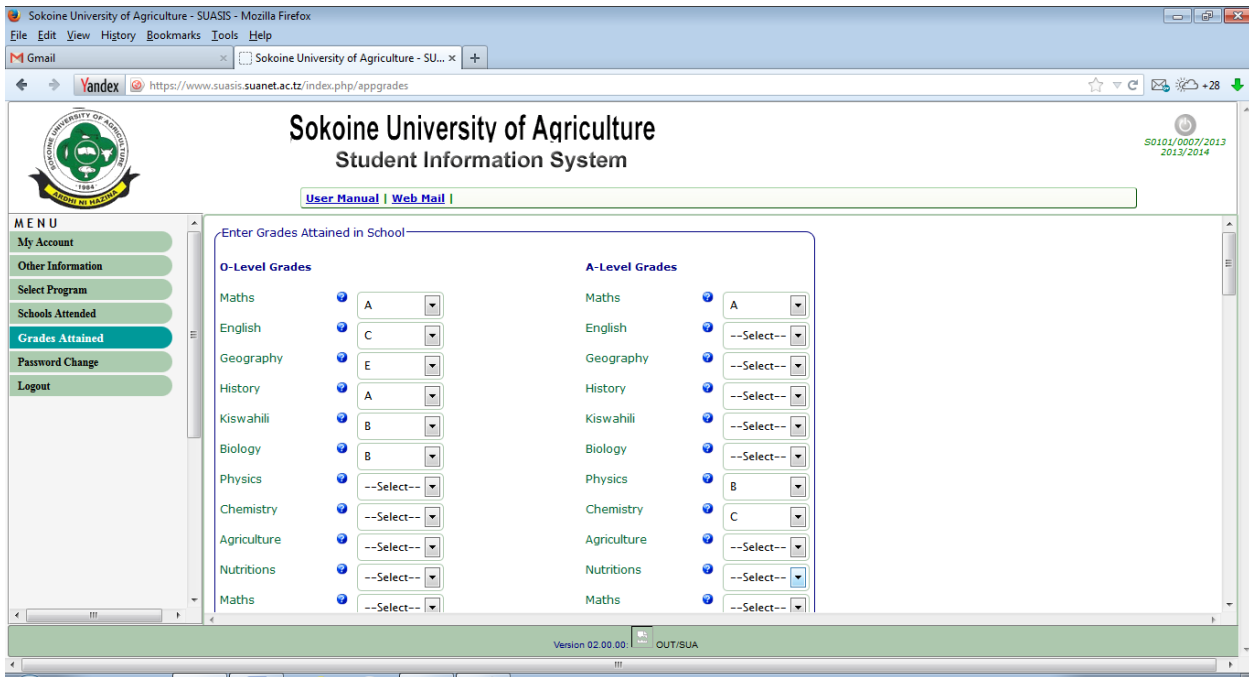
School Level	School	Index No.	Exam Authority	Center	Grade	Points
O LEVEL	Mwenge	S0101/0007	NACTE	Mwenge		21
A LEVEL	Mwenge	S0101/0029	NACTE	Mwenge		12

College Attended

College Level	Institute Name	Award	Grade
Certificate		--Select--	--Select--
Diploma		--Select--	--Select--
Degree		--Select--	--Select--

Save Show Reset

9. You will automatically be sent to the form as shown below for you to enter grades attained in School in O – level or A – level. Then click the button “Save” at the bottom of the form.



10. Now, you have completed all the steps for online application and you will be notified when the selection process is done.

Thank you for using SUASIS